



GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service | Authorized Federal Supply Schedule Price List

MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS)

Contract Number: GS10F203AA

Contract Period: 03 JUL 2013 through 02 JUL 2018

www.atlasresearch.us



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Mission Oriented Business Integrated Services (MOBIS)

Federal Supply Group: 874 **Class:** R499
Contract Number: GS10F203AA

Address:
 3240 Prospect Street, NW, Suite 100
 Washington, DC 20007 3254

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

Business Size:
 Small, Veteran Owned, Veteran Owned Service-Disabled Business

Contract Period:
 03 JUL 2013 through 02 JUL 2018

Phone: (202) 717-8710 **Fax:** (202) 333-5016

Web Site: www.atlasresearch.us

Contractor:
 Atlas Research LLC

E-mail: rsuh@atlasresearch.us

Contract Administration: Ryung Suh

Category	Description
874 1	<p>Integrated Consulting Services Contractors shall provide expert advice and assistance in support of an agency's mission-oriented business functions. Services covered by this SIN include:</p> <ul style="list-style-type: none"> • Management or strategy consulting, including research, evaluations, studies, analyses, scenarios/simulations, reports, business policy and regulation development assistance, strategy formulation, and expert witness services • Facilitation and related decision support services • Survey services, using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting, and stakeholder briefings • Advisory and assistance services in accordance with FAR 37.203
Category	Description
874 4	<p>Training Services: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration Learning Management, Internships Proposed professional services shall be in support of planning, creating, and/or executing testing and test administration, learning management, internship, or development of new courses or subject matter delivered via an instructor-led (i.e. traditional classroom setting or conference/seminar) and/or web-based (i.e. Internet/Intranet, software packages and computer applications) system. Proposed customization services are the result of planning, creating, and/or executing a proprietary format and may be priced as a flat rate or as labor/hours using professional labor categories (i.e. subject matter experts (SMEs), program managers, project managers, research assistant, technical specialist, etc.). Subject matter(s), systems requirement(s) and methodology(ies) to be used should be stated. Proposed courses shall be commercially-available off-the-shelf training and/or educational courses that are delivered via an instructor-led (i.e. traditional classroom setting or conference/seminar) and/or web-based (i.e. Internet/Intranet, software packages and computer applications) system. Courses shall have a defined course title, length of time (i.e. hours, days, semesters, etc.), description of material to be taught (i.e. syllabi, table of contents, etc.), and whether materials (i.e. books, pamphlets, software, etc.) are included in the price.</p>
Category	Description
874 7	<p>Integrated Business Program Support Services Contractors shall provide services to assist agencies in managing their mission-oriented business projects or programs and achieving mission performance goals. Services covered by this SIN include:</p> <ul style="list-style-type: none"> • All phases of program or project management, from planning to closeout • Operational/administrative business support services in order to carry out program objectives <p>Administrative support services are authorized under this SIN; however, they must be provided in conjunction with other professional business services covered under this Schedule and must be performed under the supervision of the contractor's Project or Program Manager. Personal services as defined in FAR are prohibited under MOBIS.</p>

Customer Information:

1. **Awarded Special Item Numbers:**
 - 874-1 and 874-1RC Integrated Consulting Services
 - 874-4 and 874-4RC Training Services
 - 874-7 and 874-7RC Integrated Business Program Support Services

The Table of Awarded Special Item Numbers provides the lowest unit price and labor category descriptions that apply to all SINS. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price.
2. **Maximum Order:** \$1,000,000
3. **Minimum Order:** \$100
4. **Geographic Coverage:** 50 United States, District of Columbia, and territories
5. **Points of Production:** Atlas Research offices
6. **Discount from List Prices or Statement of Net Price:** Government net prices (discounts already deducted); see prices in Table of Awarded Special Item Numbers
7. **Quantity Discounts:** None
8. **Prompt Payment Terms:** Net 30 days
- 9a. **Government Purchase Cards:** Government purchase cards will be accepted for orders at or below the micro-purchase threshold
- 9b. **Government Purchase Cards:** Government purchase cards will be accepted for orders above the micro-purchase threshold
10. **Foreign Items:** Not applicable
- 11a. **Time of Delivery:** Specified in each task order
- 11b. **Expedited Delivery:** Items available for expedited delivery are noted in this price list
- 11c. **Overnight and 2-Day Delivery:** Specified in each task order
- 11d. **Urgent Requirements:** Agencies may contact the Contractor's representative
12. **F.O.B Point(s):** Destination
- 13a. **Ordering Address:** Atlas Research, 3240 Prospect St, NW, Suite 100, Washington, DC 20007
- 13b. **Ordering Procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3. A sample BPA can be found at the GSA/FSS Schedule homepage (www.gsa.gov/schedules)
14. **Payment Address:** Atlas Research, 3240 Prospect St, NW, Suite 100, Washington, DC 20007
15. **Warranty Provision:** Not applicable
16. **Export Packing Charges:** Not applicable
17. **Terms and Conditions of Government Purchase Card Acceptance:** Government purchase cards and commercial credit cards will be acceptable for payments.
18. **Terms and Conditions of Rental, Maintenance, and Repair:** Not applicable
19. **Terms and Conditions of Installation:** Not applicable
20. **Terms and Conditions of Repair Parts Indicating Date of Parts Price List and Any Discounts from List Prices:** Not applicable
- 20a. **Terms and Conditions for Any Other Services:** Not applicable
21. **List of Service and Distribution Points:** Not applicable
22. **List of Participating Dealers:** Not applicable
23. **Preventive Maintenance:** Not applicable
- 24a. **Environmental or Special Attributes:** Not applicable
- 24b. **Section 508:** If applicable, Section 508 compliance information on Electronic and Information Technology (EIT) supplies and services will be addressed on a task order basis. The EIT standards may be found at www.Section508.gov/
25. **Data Universal Numbering System (DUNS) Number:** 827560744
26. **Central Contractor Registration (CCR) Database:** Atlas Research is registered in the CCR database

Table of Awarded Special Item Numbers:

Applies to SIN 874-1, 874-4, 874-7

Labor Category	Minimum Education	Minimum Experience	Year 1	Year 2	Year 3	Year 4	Year 5
Associate/Analyst I	Bachelors	1	\$54.95	\$56.32	\$57.73	\$59.18	\$60.65
Associate/Analyst II	Bachelors	2	\$65.69	\$67.33	\$69.02	\$70.74	\$72.51
Associate/Analyst III	Bachelors	4	\$80.14	\$82.14	\$84.20	\$86.30	\$88.46
Management Consultant I	Bachelors	4	\$80.14	\$82.14	\$84.20	\$86.30	\$88.46
Management Consultant II	Masters	6	\$116.70	\$119.62	\$122.61	\$125.67	\$128.81
Management Consultant III	Masters	10	\$160.28	\$164.29	\$168.39	\$172.60	\$176.92
Functional Specialist I	Bachelors	2	\$62.97	\$64.54	\$66.16	\$67.81	\$69.51
Functional Specialist II	Masters	4	\$106.13	\$108.78	\$111.50	\$114.29	\$117.15
Functional Specialist III	Masters	12	\$175.75	\$180.14	\$184.65	\$189.26	\$194.00
Subject Matter Expert I	Masters	12	\$207.23	\$212.41	\$217.72	\$223.16	\$228.74
Subject Matter Expert II	PhD	12	\$259.48	\$265.97	\$272.62	\$279.43	\$286.42
Subject Matter Expert III	PhD	14	\$263.96	\$270.56	\$277.32	\$284.26	\$291.36
Project Manager	Masters	9	\$143.98	\$147.58	\$151.27	\$155.05	\$158.93
Program Manager	Masters	12	\$191.39	\$196.17	\$201.08	\$206.11	\$211.26
Program Director/ Senior Advisor	Masters	15	\$220.38	\$225.89	\$231.54	\$237.33	\$243.26
Corporate Executive Strategic Advisor	PhD	17	\$376.28	\$385.69	\$395.33	\$405.21	\$415.34

Labor Category Descriptions:

ASSOCIATE / ANALYST I

Description: Prepares and conducts analyses and studies, needs assessments, and requirements analysis to align systems and solutions; applies analytical methodologies and principles to meet client needs; prepares forecasts and analyzes trends, develops and analyzes metrics, and prepares reports and recommendations related to management, organizational structure, policies/procedures and systems; areas of focus include but are not limited to business performance, project analysis, internal control, risk assessment, and support of project objectives. **Experience & Education:** Minimum of 1 year experience and Bachelors Degree

ASSOCIATE / ANALYST II

Description: Prepares and conducts analyses and studies, needs assessments, and requirements analysis to align systems and solutions; applies analytical methodologies and principles to meet client needs; prepares forecasts and analyzes trends, develops and analyzes metrics, and prepares reports and recommendations related to management, organizational structure, policies/procedures and systems; areas of focus include but are not limited to business performance, project analysis, internal control, risk assessment, and support of project objectives. **Experience & Education:** Minimum of 2 years experience and Bachelors Degree

ASSOCIATE / ANALYST III

Description: Prepares and conducts analyses and studies, needs assessments, and requirements analysis to align systems and solutions; applies analytical methodologies and principles to meet client needs; prepares forecasts and analyzes trends, develops and analyzes metrics, and prepares reports and recommendations related to management, organizational structure, policies/procedures and systems; areas of focus include but are not limited to business performance, project analysis, internal control, risk assessment, and support of project objectives. **Experience & Education:** Minimum of 4 years experience and Bachelors Degree

MANAGEMENT CONSULTANT I

Description: Possesses knowledge, experience, and capabilities in the development of solutions, recommendations, or outcomes across multiple tasks and/or organizations; evaluates options to address organizational challenges and contributes to implementation of project plans; supports project objectives and helps assess the impact of industry trends and policies. **Experience & Education:** Minimum of 4 years experience and Bachelors Degree

MANAGEMENT CONSULTANT II

Description: Possesses demonstrated knowledge, experience, and ability in the development of solutions, recommendations, or outcomes across multiple tasks and/or organizations; evaluates options to address organizational challenges and contributes to implementation of project plans; supports project objectives and helps assess the impact of industry trends and policies. **Experience & Education:** Minimum of 6 years experience and Masters Degree

MANAGEMENT CONSULTANT III

Description: Possesses demonstrated knowledge, experience, and ability in the development and management of solutions, recommendations, or outcomes across multiple tasks and/or organizations; evaluates options to address organizational challenges and manages implementation of project plans; directs activities in support of project objectives and helps assess the impact of industry trends and policies; manages projects tasks as needed. **Experience & Education:** Minimum of 10 years experience and Masters Degree

FUNCTIONAL SPECIALIST I

Description: Possesses knowledge in designated field or discipline; supports assessments of organization's challenges using specialized skills and knowledge; contributes to the execution of project or task plan and helps assess the impact of industry trends, policy or standard methodologies; conducts activities in support of the project team's objectives; may include specialized certifications and/or qualifications relevant to the project scope. **Experience & Education:** Minimum of 2 years experience and Bachelors Degree

FUNCTIONAL SPECIALIST II

Description: Possesses demonstrated knowledge in designated field or discipline; possesses substantive experience providing solutions to an organization's challenges through the application of knowledge gained through similar prior engagements; participates in the development of solutions by leveraging knowledge of the

designated field or discipline; contributes to the implementation of strategy and helps assess the impact of industry trends and policies; directs the activities of Specialists or other staff as necessary on activities related to the specified field or discipline; may include specialized certifications and/or qualifications relevant to the project scope. **Experience & Education:** Minimum of 4 years experience and Masters Degree

FUNCTIONAL SPECIALIST III

Description: Senior expert with extensive knowledge in designated field or discipline; provides insight and advice concerning task or project strategic direction and outcomes; may contribute to the evaluation, analysis, and development of recommended solutions; resolves complex problems which require an in-depth knowledge of subject matter related to the designated field or discipline; applies principles and methods of the subject matter to specialized solutions; generally possesses demonstrated ability and experience in management consulting and specialized expertise in technical domains; may direct other staff as necessary on activities related to the specified field or discipline. **Experience & Education:** Minimum of 12 years experience and Masters Degree

SUBJECT MATTER EXPERT I

Description: Senior expert with extensive, enterprise-wide knowledge and experience in one or more designated functional and/or domain areas; provides insight and advice concerning strategic direction and applicability of up to date, industry standard solutions; provides high level vision to program/project manager or senior client leadership to influence objectives of complex efforts; primarily utilized on projects for specific expertise, not in a managerial capacity, to align with and support the organization's core goals and strategic direction. **Experience & Education:** Minimum of 12 years experience and Masters Degree

SUBJECT MATTER EXPERT II

Description: Senior expert with extensive, enterprise-wide knowledge and experience in one or more designated functional and/or domain areas; provides insight and advice concerning strategic direction and applicability of up to date, industry standard solutions; provides high level vision to program/project manager or senior client leadership to influence objectives of complex efforts; primarily utilized on projects for specific expertise, not in a managerial capacity, to align with and support the organization's core goals and strategic direction. **Experience & Education:** Minimum of 12 years experience and Doctorate Degree

SUBJECT MATTER EXPERT III

Description: Senior industry leader and expert with extensive, enterprise-wide knowledge and experience in one or more designated functional and/or domain areas; provides insight and advice concerning strategic direction and applicability of up to date, industry standard solutions; provides high level vision to program/project manager or senior client leadership to influence objectives of complex efforts; primarily utilized on projects for specific expertise, not in a managerial capacity, to align with and support the organization's core goals and strategic direction. **Experience & Education:** Minimum of 14 years experience and Doctorate Degree

PROJECT MANAGER

Description: Performs day-to-day management of contract support operations, possibly involving multiple tasks and groups of personnel at multiple locations, on a single project; demonstrates skills in the scope of work encompassed by the task order; provides technical guidance to the project team in performance of the work, and reviews the quality of all work products; organizes, directs, and coordinates the planning and production of all contract support activities; responsible for staffing, project planning, project financials, and staff direction and oversight; maintains and manages the client interface at the COTR levels of the client organization; assists the Program Manager as required in managing contract performance. **Experience & Education:** Minimum of 9 years experience and Masters Degree

PROGRAM MANAGER

Description: Provides oversight and executive level management to overall contract operations often involving multiple projects/tasks and groups of personnel at multiple locations; maintains and manages relationships with senior level management within the client organization; responsible for ensuring senior level management within the client organization is aware of overall program status, including all relevant projects and their potential impact on higher level organizational strategic vision; this may include subject matter and unique technical knowledge; ensures quality standards and work performance on all task orders and projects; plans, organizes, and oversees work efforts, assigns resources, manages personnel, provides risk management, ensures quality management, monitors overall project, and directs program personnel. **Experience & Education:** Minimum of 12 years experience and Masters Degree

PROGRAM DIRECTOR / SENIOR ADVISOR

Description: Senior executive responsible for providing strategic direction, vision, leadership, and program management to the team; contributes to organizational direction through regular involvement with senior level client leadership and team members; maintains productive and effective client relationship with the most senior levels of the client organization. **Experience & Education:** Minimum of 15 years experience and Masters Degree

CORPORATE EXECUTIVE

Description: Provides strategic advisory services and consultations; defines agenda and project objectives; manages execution of multiple strategic initiatives; balances potentially conflicting themes and objectives; generates innovative approaches to address business problems; ensures that appropriate structure is in place to support innovation and lasting change. **Experience & Education:** Minimum of 17 years experience and Doctorate Degree

Experience & Education Substitution:

Education and experience may be substituted for each other. Each year of relevant experience may be substituted for one year of education, and vice versa.

- Bachelors degree = Associate degree + 2 years relevant experience = 4 years relevant experience
- Masters degree = Bachelors + 2 years relevant experience = 6 years relevant experience
- Doctorate degree = Masters degree + 4 years relevant experience = 10 years relevant experience

Service Contract Act:

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Mission Oriented Business Integrated Services (MOBIS) and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.